

BUSINESS COMMUNITY SEMINARS

Co-Sponsored by: Bank of Idaho, Idaho Small Business Development Center, SCORE, and Salmon Valley Business & Innovation Center and Lemhi Co. Economic Development Assn.

TUESDAY, FEBRUARY 17

9:00 am - 12:00 noon

Franklin Covey - 7 Habits for Managers

Learn how to give constructive feedback, and improve team decision-making skills

Get Going with QuickBooks

Gives beginners an introduction on how to use the basic features of QuickBooks to best meet the needs of your business

1:00 pm - 5:00 pm Tuesday, Feb 17

Franklin Covey - 7 Habits for Managers

Manage performance through a balance of accountability and trust

Keep Going with QuickBooks

Learn more advanced QuickBooks features that help you get more done in less time.

6:30 pm - 9:00 pm Tuesday, Feb 17

Surviving a Down Economy

Learn strategic responses to change and tactical responses to immediate threats

WEDNESDAY, FEBRUARY 18

9:00 am - 12:00 noon

Franklin Covey - 7 Habits for Managers

Increase resourcefulness and initiative

Get Going with QuickBooks

Gives beginners an introduction on how to use the basic features of QuickBooks to best meet the needs of your business

1:00 - 5:00 pm Wednesday, Feb 18

Franklin Covey - 7 Habits for Managers

Define the contribution you want to make in your role as manager

Keep Going with QuickBooks

Learn more advanced QuickBooks features that help you get more done in less time.

6:30 pm - 9:00 pm, Wednesday, Feb 18

Creating an Action Plan

Develop an action plan regarding marketing, finances, and management

THURSDAY, FEBRUARY 19

9:00 am - 12:00 noon

Management and Marketing Ideas for 2009

Job Costing for Construction with QuickBooks

Learn the steps necessary to producing Work in Process (WIP) reports and Profit and Loss reports by the job to help you with project management and evaluation.

MUST PREREGISTER with WAYNE TALMADGE

Phone: (208) 756-1505 Email: wayne@svbic.com

All seminars to be held at:

Salmon Valley Business & Innovation Center
803 Monroe, Salmon, Idaho 83467

QuickBooks - \$40.00 @ session
minimum of 5 people registered for each session

Franklin Covey two-day seminar - \$395.00

Management and Marketing Ideas for 2009 - \$75.00

Surviving a Down Economy - \$60.00

Creating an Action Plan - \$60.00

\$100.00 if registered for both sessions